

CLEVELAND COUNTY BUDGET BOARD

MINUTES

MONDAY, NOVEMBER 14, 2016

The regularly scheduled meeting of the Cleveland County Budget Board was called to order at 10:30 a.m. this 14th day of November 2016 in the conference room at 122 E. Eufaula Street by Chairman Harold Haralson. Tammy Belinson, County Clerk/Secretary, called roll and those present were:

Harold Haralson, Chairman
Jim Reynolds, Vice-Chairman
Tammy Belinson, Secretary
Rod Cleveland, Member
Sheriff Joseph Lester, Member
Darry Stacy, Member
David Tinsley, Member
Marilyn Williams, Member

Others present were: Assistant District Attorney Jim Robertson, Assistant District Attorney Heather Darby, Linda Atkins, Melinda Duke, Christie Morren, Teri Cox, Brenda Hill, John Roberts, Bryan Jenkins, Todd Gibson, Jacob McHughes and Doug Warr.

After the reading of the minutes of the Regular meeting of October 11, 2016 and there being no additions or corrections, Darry Stacy **moved** that the minutes be approved. Sheriff Joseph Lester seconded the motion.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.

Motion carried.

A. Items of Business:

- 1. Presentation made by John Roberts** concerned a mobile application for Cleveland County. He said that it started out as a conversation with Bryan Jenkins in doing an app specifically for the Fairgrounds and they want to expand that out by having a countywide app. They are going to provide some features for the Fairgrounds besides doing something with the Cooperative Extension in doing some videos to advertising events. It will include history of Cleveland County that Tammy Belinson's office is developing for an educational piece in the app. It can post notifications from Emergency Management to get the information out to county constituents.

Constituents can take pictures of potholes and send them in to assess the situation based on the tags they put on the photos. They will find the area the pothole is in and pass it on to the proper District Barn or municipality of the jurisdiction the roads are in.

More items will be added to the app as they go along, but the most important thing is to meet the constituent's needs.

2. Teri Cox **updated** on the HR Department. She said Open Enrollment for 2017 Dental, Vision closed on October 31, 2016. There is a deadline November 14, 2016. HR Department is working on a benefit fair. They are going to do them twice a year instead of just once a year.
3. Melinda Duke **updated** on the Purchasing Department by saying that the P Card has been approved in the County Commissioners' Meeting last week. She mailed it over to the State for approval. They are meeting this Wednesday with Tammy Belinson and Tammy Richards to talk to a gentleman from the Bank of America to get things going.
4. Sheriff Joseph Lester moved, seconded by Darry Stacy, to **approve** the Requested Transfer of Appropriations regarding the following:
 - a. From **Election Board, SL2**, Maintenance & Operations, \$2,000.00 to **Election Board, SL3**, Capital Outlay, \$2,000.00.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.

Motion carried.

5. **Chairman Haralson called for discussion, consideration and/or action on the following:**

- a. **Options for the Section 125 Flexible Benefit Plan Designed and Agreement:**

Tammy Belinson said that the first one is Diversified Benefit Services that need ironing out. One issue is direct deposit, such as would it be more feasible to do checks only or direct deposit. The Board needs to discuss on being reimbursed. On Item No. 5, the Board needs to choose how many days such as 60 days. Then Item No. 6, the same thing, for termination; how much time is given to turn in any pending doctor visit reimbursements or medical reimbursements? Then on to the last Item on page 6, the method of enrollment; the goal is to electronically post in the future, but this first go around they will stick with the paper enrollment forms. The amount that the employee can take out is \$2,600.00 per year and there is a carryover from year to year for a few months that they can have and decide on that month as well. They must reach a decision on how much, such as \$500.00 or \$1,000.00. The thoughts are that \$500.00 is a safe, secure number.

Jim Reynolds said most of the numbers they got or what they were told was the majority of people that use the plan. What they go with they suggested that the \$2,600 is the maximum amount that the government allows. The 60 days can be 60 or 90 days.

After a brief discussion it was decided to do 90 days on Item 5. Tammy Belinson said that there is a need for start-up money (7%) to cover any catastrophes that would require drawing out money.

Darry Stacy moved, seconded by Sheriff Joseph Lester, to do **90** days on Item 5.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.

Motion carried.

- b. **Implementation of Employee Insurance time-line:** Tammy Belinson said she and Jim Reynolds were tasked with bringing back a time-line to the Board on what is going to take place. She said Jim Reynolds is jazzing up the time-line some more and will have it ready by next month. He said that the goal is to have it down to one page. The contracts are reviewed by legal counsel at this time.
- c. **Presentation and information** regarding Employee Health Clinic “IM-Well”: Teri Cox said that IM-Well talked to them and TLC is another one that is interested in doing something with the county. Jerry Guy is researching the many options for the county.

Jim Reynolds said that there are some great options out there and once it is narrowed down it will be brought before the Budget Board for further review.

- B. **New Business: Darry Stacy** presented to the Board for discussion that the CDBG Grant has to have a mission statement and he would like to put out a very generic mission statement and it is needed now to move forward.
Sheriff Joseph Lester moved to **adopt** the following mission statement, “To improve the lives of all people in Cleveland County, Oklahoma, by providing the best county government services and representation at all levels.”
Jim Reynolds seconded the motion.
The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.
Motion carried.
- C. During **Board Members** discussion about **County Business** concerned congratulating Brenda Hill as County Extension Director.
- D. **No comments** from the **public** were made.

E. There being no further business to come before the Board, Tammy Belinson moved that the meeting be **adjourned** at approximately 11:08 a.m. Darry Stacy seconded the motion.

The vote was: Harold Haralson, yes; Jim Reynolds, yes; Tammy Belinson, yes; Rod Cleveland, yes; Sheriff Joseph Lester, yes; Darry Stacy, yes; David Tinsley, yes; Marilyn Williams, yes.

Motion carried.

(Clerk's Note: Agenda was posted on November 10, 2016 @ 12:20 pm.)

BUDGET BOARD
CLEVELAND COUNTY, OKLAHOMA



Harold Haralson, Chairman

ATTEST:



Tammy Belinson, County Clerk and Secretary to the Board



Minutes Prepared by:



Deputy County Clerk